



## Diocese of Hamilton

Name of Group/Ministry	<b>Vacation Bible School Junior Helper (12-15)</b>
Accountability	<ul style="list-style-type: none"> <li>- Parish Team, Vacation Bible School Coordinator and Vacation Bible School Volunteers.</li> </ul>
Purpose of Ministry	<ul style="list-style-type: none"> <li>- Provide children with catechesis and activities appropriate to their age.</li> </ul>
Participant Group	<ul style="list-style-type: none"> <li>- Children ages 4-11</li> </ul>
Activities and Responsibilities	<ul style="list-style-type: none"> <li>- Assist in the physical set up and take down of resources used for Vacation Bible School</li> <li>- Assist in the set-up of materials required for each station's rotation and returning materials to their proper storage area at the end of the lesson.</li> <li>- Be present to assist the leaders as required during the duration of the camp.</li> <li>- Actively participate in the liturgies and prayer, helping children to worship, and share what they learn.</li> <li>- Must have adult supervision at all times.</li> <li>- In case of emergency, knows contacts and/or procedures.</li> </ul>
Skills and Qualifications Required	<ul style="list-style-type: none"> <li>- Must be at least 12 years of age.</li> <li>- Work well with children.</li> <li>- Must be able to take direction.</li> </ul>
Time Commitment	<ul style="list-style-type: none"> <li>- Varies, as per VBS Schedule. Typically 15 hours per week.</li> </ul>
Duration	<ul style="list-style-type: none"> <li>- 1 year term, renewable</li> </ul>
Orientation and Training	<ul style="list-style-type: none"> <li>- Provided by the Vacation Bible School Coordinator</li> <li>- Paired with an experienced Coordinator or Leader</li> </ul>
Support and Enrichment	<ul style="list-style-type: none"> <li>- Vacation Bible school Coordinator</li> </ul>
Risk Assessment and Screening Procedures	<ul style="list-style-type: none"> <li>- Low Risk</li> <li>- Provide Position Description to Parents/Guardians</li> <li>- Complete Diocese of Hamilton Volunteer Information Form</li> <li>- Complete Parental Consent</li> <li>- Orientation and Training</li> <li>- Provide "Screening in Faith: Volunteer Guidelines" to Parents/Guardians</li> </ul>
Other Specifics	